Climate disclosure reporting on the Transparency Portal via the Digital Annual Reporting Tool

Climate Action in Government Operations

A dedicated section of the Transparency Portal has been established to host Commonwealth entities' Climate Disclosure Reports and emissions datasets from the 2025–26 reporting period.

This approach supports entities to meet climate disclosure and emissions reporting requirements, while improving transparency and accessibility of information for the Parliament and the public. It also reduces pressure on annual report length by enabling detailed disclosures to be published separately.

Climate Disclosure Reports and emissions inventories will be centrally stored on the Transparency Portal to support consistency, comparability between entities over time and long-term access. Entities may continue to publish these Reports and inventories on their own websites.

Purpose

This factsheet provides a high-level overview of how entities required to prepare Climate Disclosure Reports in for the 2025–26 reporting period should use the Transparency Portal to publish:

- Climate Disclosure Reports; and
- Emissions inventory datasets.

This guidance applies to entities subject to Commonwealth Climate Disclosure Requirements for 2025-26 reporting period (Tranche 1 and 2 entities, and other entities that have voluntarily opted-in to commence making disclosures ahead of their Tranche's scheduled commencement).

A separate factsheet has been developed for entities that are not subject to Commonwealth Climate Disclosure Requirements for 2025-26 reporting period (Tranche 3 entities, who are only required to publish emissions inventory datasets for 2025-26).

Key Changes to Reporting

Previous approach

- Climate disclosures were included within your entities' annual report (typically as an appendix)
- Emissions inventories were reported within the Metrics and Targets section of the disclosure

From FY2025–26

- A standalone Climate Disclosure Report is published concurrently with the annual report
- The annual report includes a statement cross-referencing the Climate Disclosure Report

- Emissions inventories are:
    - Included within the Climate Disclosure Report, and
    - Published as a dataset on the Transparency Portal, enabling download (e.g. CSV) consistent with other reporting datasets

All other existing reporting requirements continue to apply, for example following the Year 1 or Year 2 CCD Requirements depending on your entity and reference to the Emissions Reduction Plan required for entities subject to the APS Net Zero by 2030 Target.

Using the Digital Annual Reporting Tool to publish to the Transparency Portal

The Digital Annual Reporting Tool Climate Disclosure Report publishing functionality aligns with existing annual reporting processes.

At a high level, entities will:



Further training and user support will be provided to individuals who are granted Climate Disclosure contributor or publisher roles in the Digital Annual Reporting Tool.

Publication and Accessibility

The Transparency Portal provides a single, authoritative location for:

- Climate Disclosure Reports
- Emissions datasets
- Consistent presentation of reporting across entities

This supports improved transparency and usability for stakeholders.

Entities may also continue to publish Climate Disclosure Reports on their own websites.

Example of a Climate Disclosure Statement that could feature in the Annual Report appendix for reporting required under the *Environmental Protection and Biodiversity Conservation Act 1999*

Commonwealth Climate Disclosure is the Government's policy for Commonwealth entities to publicly disclose their exposure to climate-related risks and opportunities, and the actions taken to manage them.

As a Tranche 2 entity, we are required to include climate-related disclosures in our annual reporting suite from FY2025–26.

Our Climate Disclosure Report has been prepared in accordance with the Year 1 Reporting Provisions and is available on our website and the Transparency Portal [hyperlinks to relevant pages].

Support

Users should contact their annual reporting team or email dar@finance.gov.au to establish user access for Climate Disclosure Reporting. Two user roles are available:

- **CCD Publishers** have access to manage CCD reporting content for a specific collection within the DART platform including the CCD reporting final publishing step noting annual reports need to be published first. A CCD Publisher also has access to the same functionality as a CCD Contributor.
- **CCD Contributors** have access to upload the CCD Report in PDF and complete the emissions related data templates for a specific collection within the DART. They do not have access to publish CCD reporting content.

Training on the use of the Transparency Portal for climate disclosure reporting will be delivered in July and August 2026.

Document control

Version number	Date of issue	Brief description of change
1	10/06/2026	Initial publication

Contact

Email: ClimateAction@finance.gov.au